

Commercial Building Permit Packet:

The attached checklist is to assist you through the building permit process

Please submit all of the following documents to start the permit process

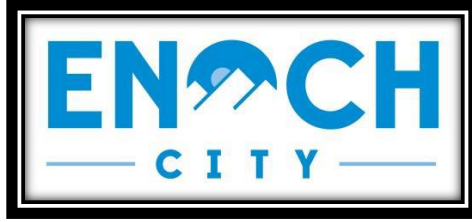
Email to: inspector@enochcity.org

A site plan must be submitted and approved with the zoning administrator before building permit can be issued.

- One digital set of plans (pdf), including site plan, civil, architectural, mechanical, plumbing, and electrical - structurally addressed and showing occupancy and construction type from the IBC
- Site Plan showing all ADA compliance, parking, signage and landscaping requirements, signed off by zoning administrator
- Geotechnical datasheet
- Prairie dog clearance
- Signed energy code compliance documentation
- Septic tank permit from the Southwest Utah Public Health Dept. (if applicable)
- Complete building permit application form

Building permit must be paid and signed prior to work commencing

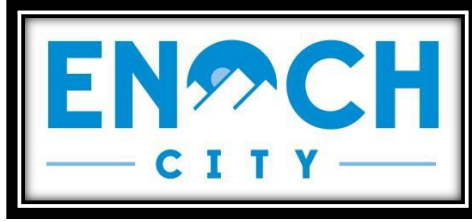
Enoch city ordinance requires a dumpster and Sanitary Facilities at each construction site. (Enoch City code of revised ordinance Chapter 9-578)



Builder Inspection Checklist

When calling to schedule inspections ***please allow 24-48 hours for inspections to be completed.***

- ✓ Submit all documents together to start building permit process
- ✓ Pay fees and receive building permit (***must be done before footing inspection***)
- ✓ Temporary power
- ✓ Footing inspection (***Compaction report required for this inspection***)
- ✓ Foundation steel
- ✓ Foundation weatherproofing
- ✓ Stem wall insulation
- ✓ Under slab plumbing
- ✓ Slab steel inspection
- ✓ Sewer/water lateral connection(s)
- ✓ Request temporary water meter
- ✓ 4-way (rough electrical, plumbing, mechanical, framing, gas)
- ✓ Gas clearance
- ✓ Insulation
- ✓ Sheetrock nailing
- ✓ Lath (if required)
- ✓ Culvert inspection
- ✓ Insulation certificate, stucco certificate, final grade report
- ✓ Final inspection, date of Certificate of Occupancy



Water Meter, Connection & Deposit Info

Hours of Operation – Phone 435-586-1119
Mon – Thursday 9:00 am to 4:30 pm
Fridays 9:00 am to 1:00 pm

Please be advised of the following:

There may be additional connection fees depending upon location and physical availability of utility services.

Water Meters:

Contractor Water Meter: Upon completion of a utility application a temporary contractor meter will be made available to you during the construction of the building. **Please allow 24 hour notice to install water meter.**

The temporary contractor meter is the responsibility of the builder to insure that damage does not occur to either the meter or the meter barrel during construction. Before termination of the account, and completion of the certificate of occupancy, the meter & meter barrel will be inspected. If damage occurs, the builder will be held responsible for the costs.

The account will be billed the regular monthly billing rate for water. The utility bill due date is the 25th of each month.

Utility Deposit:

A \$250.00 utility deposit is collected along with the building permit and impact fees.

Please contact the city office when the project has been completed and the Certificate of Occupancy has been issued in order to close the account. The deposit will be applied to any outstanding utility balance then refunded to the builder.

The deposit paid by an owner builder will remain on the account and be eligible to be applied as a credit to the account after a year of on time payments.



GARY R. HERBERT
Governor

GREGORY S. BELL
Lieutenant Governor

State of Utah

DEPARTMENT OF NATURAL RESOURCES

MICHAEL R. STYLER
Executive Director

Division of Wildlife Resources

Gregory Sheehan
Division Director

If your project area or the property where your project is located contains mapped Utah prairie dog habitat: please submit a Utah prairie dog survey request to Jessica Kinross, Utah Prairie Dog Wildlife Biologist, with the Utah Division of Wildlife Resources.

Fax: 435-586-2457

Email: prairiedogsurvey@utah.gov

Office Location: 1470 N. Airport Road

Cedar City, UT 84721

Office: 435-865-6100

Jessica Kinross Cell: 435-691-5700





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Division of Wildlife Resources

MICHAEL D. FOWLKS
Division Director

Utah Prairie Dog Survey Request Form

***Please allow up to (2) weeks for surveys to be completed and authorizations to be issued.
Please have the survey property boundaries marked/staked.
Please attach map of project plans showing location of project and property.**

Date: _____ / _____ / _____ Time: _____

Name: _____

Company Name: _____

Mailing Address: _____

Contact Phone #: _____

Email or Fax #: _____

Survey Address: _____

Property Size (Acres): _____ Project Size (Acres): _____

Property Description: _____

Land Owner: _____

Land Owner Permission to Survey?: Y or N





BUILDING PERMIT APPLICATION

Name of Applicant: _____ Date: _____

Job Address _____

Current Zoning: _____ Subdivision: _____ Lot # _____ Block# _____

Name of Owner: _____

Address of Owner: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Contact Name: _____ **Email:** _____ **Phone:** _____

General Contractor: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ State License # _____ Email: _____

Electrical Contractor: _____

Phone: _____ State License# _____ Email: _____

Mechanical Contractor: _____

Phone: _____ State License # _____ Email: _____

Plumbing Contractor: _____

Phone: _____ State License # _____ Email: _____

Fire Sprinkler System? : Yes _____ No _____

Square Footage per Floor and Occupancy:

Basement: _____
1st Floor _____
2nd Floor _____
3rd Floor _____
Garage: _____

Code Analysis:

Zoning: _____

Setbacks: Front: _____ Left Side: _____ Right Side: _____ Rear: _____

Use and Occupancy _____ Construction Type: _____

Sprinkler System: _____ Manual Fire Alarm System: _____

Building Height: _____ Allowable Bldg. Ht: _____

Total Building Areas: _____ Allowable Bldg. Areas: _____

Combined Occupancy Load: _____

Fire Extinguishers: _____ Fire Hydrants: _____

Streets:

Provisions must be made while the project is under construction to protect the street from damage due to delivery trucks or any other equipment during construction.

Final Inspection:

The final inspection on the project will include culvert, road, and bar ditch, or curb, gutter, street and sidewalk condition.

Applicants Signature: _____ Phone: _____